

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
April 20, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF QUOTATIONS

- A. Leighton Plaza Improvements ó Project No. 117-054
 - 1. Funding: Special Donations (217.1086.415.39.89)

2. LICENSES AND PERMITS

- A. Processions
 - 1. Applicant: Dean Alvis
 - a) Event: March for Science South Bend
 - b) Date/Time: April 22, 2017; 2:00 p.m. to 4:00 p.m.

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of April 6, April 11, and April 18, 2017

2. OPENING OF BIDS

- A. One (1) or More, 2017 or Newer, Tub Grinder ó Spec I
 - 1. Funding: Organic Resources Capital Lease (641.0631.793.37.11/12)
- B. Three (3), More or Less, 2017 or Newer, Front Wheel Drive Cargo Vans ó Spec J
 - 1. Funding: Water Works Capital (622.0640.415.43.02)
- C. Western Avenue Corridor Improvements ó Project No. 115-097
 - 1. Funding: RWDA TIF (324.1050.460.42.03)
- D. Sale of City-Owned Property
 - 1. Location: 618-616 Sherman Avenue

3. AWARD BIDS AND APPROVE CONTRACT

- A. One (1) or More, 2016 or Newer, 28 Cubic Yard Single Arm Side Loading Refuse Truck ó Spec D
 - 1. Company: Best Equipment Co., Inc.
 - 2. Amount: \$239,617.00
 - 3. Funding: Solid Waste Capital Lease (611.0610.415.37.11/12)
- B. Three (3), More or Less, 2017 or Newer, Four-Door Hybrid Utility Vehicles ó Spec F
 - 1. Company: Jordan Ford
 - 2. Amount: Three (3) at Unit Price \$22,499; Total: \$67,497
 - 3. Funding: Building Department Capital Lease (600.1306.415.37.11/12)
- C. Ductile Iron Pipe, Gate Valves, and Fire Hydrants
 - 1. Company: Ferguson Waterworks
 - 2. Amount: Unit Prices NTE \$553,784

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- 3. Funding; Water Works Operations (620.0640.606.23.62/620.0640.661.46.04)
- D. Sale of City Property ó 1721 Prairie Avenue
 - 1. Purchaser: Richard Fox
 - 2. Amount: \$1,137.32
 - 3. Approve Purchase Agreement

- 4. **AWARD QUOTATIONS AND APPROVE CONTRACT**
 - A. Wastewater Treatment Plant Riverbank Stabilization
 - 1. Company: EFM Excavating, Inc.
 - 2. Amount: \$89,650
 - 3. Funding: Utilities, Wastewater, Contractual Services Other (641.0630.793.63.35)
 - B. 2017 Cold Milling ó Project No. 117-051
 - 1. Company: J.L. Milling, Inc.
 - 2. Amount: Unit Prices, NTE \$62,200
 - 3. Funding: LRSA (251.0608.431.36.10)
 - C. 2017 Tree and Stump Removal ó Project No. 117-009
 - 1. Company: K&R Tree Service, LLC
 - 2. Amount: Unit Prices NTE \$39,619.47
 - 3. Funding: MVH (202.0619.431.31.06)
 - D. Norfolk Southern and Canadian National Railroad Crossings and Quiet Zone Materials ó Project No. 116-010
 - 1. Company: MGI Traffic Control Products, Inc.
 - 2. Amount: Unit Prices, NTE \$45,966.40
 - 3. Funding: Special LOIT (257.0608.431.42.96)

- 5. **CHANGE ORDERS**
 - A. Corby Boulevard Sidewalk Improvements, Divisions A, B, and C ó Project No. 116-087
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$21,505
 - 4. Percent of Increase: 16.04%
 - 5. Revised Contract Amount: \$155,591.18
 - 6. Funding: MVH (202.0619.431.31.06)
 - B. Ignition Park Infrastructure, Phase 1C ó Project No. 114-063A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: Supplement to Change Order No. 2
 - 3. Increase Amount: \$7,000
 - 4. Percent of Increase: 0.16%

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5. Total Percent of Change: 17.13%
 6. Revised Contract Amount: \$4,277,077.38
 7. Funding: RWDA TIF (324.1050.460.31.06)
 8. Description: Correction to Scrivener's Error of Amount of Change Order No. 2 approved April 14, 2015 from \$94,500 to \$101,500.
 - C. East Bank Sewer Separation, Phase 5 of Project No. 114-062B
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 8
 3. Increase Amount: \$34,776
 4. Percent of Increase: 0.64%
 5. Total Percent of Change: 6.95%
 6. Revised Contract Amount: \$5,433,872.60
 7. Funding: TIF Bond
 - D. Michiana Brick Site Demolition of Project No. 116-138
 1. Company: Indiana Earth, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$700
 4. Percent of Increase: 1.77%
 5. Revised Contract Amount: \$40,300
 6. Funding: REDA TIF (429.1050.460.36.01)
- 6. PROJECT COMPLETION AFFIDAVIT**
- A. Century Center CEO Suites, Suite 17 Remodel of Project No. 116-010
 1. Company: Holladay Construction
 2. Final Contract Amount: \$205,984
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- 7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS/PROPOSALS**
- A. One (1) or More, 2017 or Newer, LP Powered Lift Truck of Spec N
 1. Funding: Wastewater Capital (642.0630.415.43.02)
 - B. One (1) or More, 2017 or Newer, 70ø Aerial Four Wheel Drive Tower Truck Complete of Spec O
 1. Funding: VPA Capital Lease (201.1101.452.37.11/12)
 - C. RFP for Morris, Palais Royale and Century Center Event Security Services
 1. Funding: Event Ticket Revenue
 - D. One (1) or More, Pre-Owned, 40ø Aerial Four-Wheel-Drive Tower Truck Complete - Spec P
 1. Funding: VPA Capital Lease (201.1101.452.37.11/12)
 - E. Thirty-Nine (39), More or Less, 2017 or Newer, All-Wheel Drive Police Patrol Vehicles - Spec E

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- 1. Funding: Police Department Capital Lease (404.0401.415.37.11/12)
- F. Monroe Parking Lot and Street Improvements ó Project No. 117-043
 - 1. Title Sheet
 - 2. Funding: RWDA TIF (324.1050.460.42.01)
- G. Jefferson and Twyckenham Signal Improvements ó Project No. 116-027
 - 1. Funding: LRSA (251.0608.431.36.67)

8. RESOLUTIONS

- A. No. 16-2017 ó A Resolution of the Board of Public Works of the City of South Bend, Indiana Adopting a Written Fiscal Plan and Establishing a Policy for the Provision of Services to an Annexation Area in Clay Township
 - 1. Description: Old National Annexation Area

9. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Lease Agreement ó Ricoh USA, Inc.
 - 1. Description: Lease of Three (3) Replacement Ricoh Machines in the Mayor's Office, Wastewater Treatment Plant and Central Fire Administration Office
 - 2. Amount: \$15,702.09 for Forty-Eight (48) Months
 - 3. Funding: General Fund, WWTP, EMS Capital (101.0101.416.37.11/12; 641.0630.793.37.11/12; 287.0902.422.37.11/12)
- B. Sewer and/or Water Service Agreement ó Place Homes, Inc.
 - 1. Description: County Sewer Connection to City Water and Sanitary Sewer Line
 - 2. Location: 51630 Audubon Woods Drive, Lot 37
- C. Software Renewal Agreement ó Kronos, Inc.
 - 1. Description: Annual Renewal for Kronos Software Products through April 2018
 - 2. Amount: \$268,420.14
 - 3. Funding: IT Operating (279.0672.415.36.04)
- D. Proposal ó EnviroSolutions, Inc.
 - 1. Description: Monitoring Well Sample Collection, Report and Data Base for Spring and Fall of 2017
 - 2. Amount: \$15,095
 - 3. Funding: Water Works Operating Fund (620.0640.602.31.06)
- E. Professional Services Agreement ó DLZ Indiana, LLC
 - 1. Description: Tucker Drive Topographic, Boundary, and As-Built Surveys; Legal Description at Completion of Olive Street Improvements
 - 2. Amount: NTE \$6,950
 - 3. Funding: RWDA TIF (324.1050.460.31.02)

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- F. First Amendment to Engineering Services Agreement of South Bend Department of Redevelopment Commission
 - 1. Description: Extend Agreement from December 31, 2019 to December 31, 2024
 - 2. Amount: NTE \$220,191.78 Per Year
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- G. Parking Lot Lease of Mary Coyne Investments, LLC
 - 1. Description: Downtown City Employee Parking Lot
 - 2. Amount: \$16,800 First Year; 3% Annual Increase for Five (5) Years
 - 3. Funding: Various Department Budgets
- H. Subscription Agreement of Shotcaller Global, Inc.
 - 1. Description: Gun OPS Software License Renewal
 - 2. Amount: \$15,000
 - 3. Funding: Police General Fund (101.0801.421.36.02)
- I. Professional Services Agreement of Arcadis U.S., Inc.
 - 1. Description: Assessment of Need for Replacement Utility Billing System
 - 2. Amount: \$45,908
 - 3. Funding: Utilities (641.0630.793.31.02)
- J. Storm Sewer License Agreement of River Walk, LLC
 - 1. Description: No Cost License Agreement to allow Connection to City's Storm Sewer System at St. Peter Street, Francis Street, and Notre Dame Avenue
- K. State QPA Purchase of Motorola Solutions
 - 1. Description: Replacement of Outdated Fire Department Radio Equipment
 - 2. Amount: \$92,616.83 (\$5,174.57 each, minus \$300 each trade-in allowance)
 - 3. Funding: Fire Department Repair/Maintenance (101.0901.422.36.06)

10. LICENSES AND PERMITS

- A. Block Party of Non-Residential
 - 1. Applicant: Morris Performing Arts Center
 - a) Event:
 - (1) Fridays by the Fountain
 - (a) Date/Time: Every Friday in June, July, and August, 2017; 9:00 a.m. to 1:15: p.m.
 - (2) Pulse Downtown Concert Series
 - (a) Date/Time: June 9, July 14 and August 11, 2017; 5:00 p.m. to 7:00 p.m.
 - (3) United Way Community Day of Giving
 - (a) Date/Time: May 9, 2017; 7:00 a.m. to 7:00 p.m.
 - b) Location: Michigan Street Drive in front of the Morris from LaSalle Street to Colfax Street

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- c) Favorable Recommendations
- B. Processions
 - 1. Applicant: March of Dimes
 - a) Event: Michiana March for Babies
 - b) Date/Time: May 20, 2017; 8:30 a.m. to 12:00 p.m.
 - c) Favorable Recommendations
 - 2. Applicant: Real Services, Inc.
 - a) Event: 2017 Alzheimer's and Dementia Walk
 - b) Date/Time: June 17, 2017; 9:00 a.m. to 1:00 p.m.
 - c) Favorable Recommendations
 - 3. Applicant: American Legion Post 357
 - a) Event: Stars and Stripes Forever
 - b) Date/Time: May 27, 2017; 8:30 a.m. to 1:00 p.m.
 - c) Favorable Recommendations
 - 4. Applicant: Studebaker's Driver Club
 - a) Event: Studebaker Drivers Club International Convention Parade
 - b) Date/Time: May 5, 2017; 4:00 p.m. to 9:00 p.m.
 - c) Favorable Recommendations
- C. Sidewalk Cafes
 - 1. Applicant: Woochi Japanese Fusion and Bar
 - a) Location: 123 Washington Street
 - b) Times: Monday - Thursday, 11:00 a.m. to 10:00 p.m.; Friday and Saturday, 11:00 a.m. to 11:00 p.m.; Sunday, 12:00 p.m. to 9:00 p.m.
 - c) Favorable Recommendations
- D. Licenses
 - 1. Type: Public Parking Facility
 - a) Applicant: Beacon Health Systems/Memorial Hospital
 - b) Locations:
 - (1) 707 N. Michigan St., Bartlett Garage
 - (2) 621 Memorial Drive, Centennial Garage
 - (3) 100 Navarre Street, Navarre Garage
 - c) Favorable Recommendations/See Comments

11. VACATIONS

- A. Applicant: Kevin and Shelly Baumgartner
 - 1. Location: First East/West Alley North of Western Avenue, South of Wayne St., Crossing Over the Intersection with the North/South Alley
 - 2. Purpose: Safety
 - 3. See Comments from Engineering; Community Investment recommends Unfavorable

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12. **RATIFY BONDS**
 - A. Contractor Bonds
 1. King Concrete, LLC, Approved Effective March 2, 2017
 - B. Excavation Bonds
 1. K&K Earthmoving, Inc., Approved Effective February 27, 2017
13. **CLAIMS**
14. **PRIVILEGE OF THE FLOOR**
15. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.