

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
April 6, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. AWARD QUOTES

- A. Reinstatement of Water Service at 826 Lawndale
 - 1. Contractor: Niezgodski Plumbing, Inc.
 - 2. Amount: \$7,099
 - 3. Funding: EDIT (408.1001.460.39.30)

2. RESOLUTIONS

- A. No. 13-2017 ó Approving the Master Tax-Exempt Lease Purchase Agreement and Related Schedules with U.S. Bancorp Government Leasing and Finance, Inc.
 - 1. Description: Authorize John Murphy, City Controller, to Act on Board's behalf in Executing any Related Documents

3. LICENSES AND PERMITS

- A. Processions
 - 1. Applicant: Our Lady of Hungary Parish
 - a) Event: Living Stations of the Cross
 - b) Date/Time: April 9, 2017; 4:00 p.m. to 5:30 p.m.
 - c) Favorable Recommendations

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of March 23, 28, and April 4, 2017

2. OPENING OF BIDS

- A. Berlin Place No. 2 Mechanicals, Electric, and Plumbing ó Project No. 117-048
 - 1. Award
 - 2. Funding: RWDA TIF (324.1050.460.31.02)
- B. Wastewater Treatment Plant Belt Filter Press No. 4 Rehabilitation ó Project No. 117-025
 - 1. Funding: Utilities Other Equipment (641.0630.793.36.05)
- C. Ductile Iron Pipe, Gate Valves, and Fire Hydrants
 - 1. Funding: Water Works Operations/Capital (620.0640.606.23.62; 620.0640.661.46.04)
- D. Three (3), More or Less, 2017 or Newer, Four-Door Hybrid Utility Vehicles - Spec F
 - 1. Funding: Building Department Capital Lease (600.1306.415.37.11/.12)
- E. One (1) or More, 2017 or Newer, One-Ton Four-Wheel Drive Pickup Trucks - Spec G

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- 1. Funding: Solid Waste Capital Lease (611.0610.415.37.11/.12)
- F. Ten (10), More or Less, Commercial Riding Mowers ó Spec H
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)

3. OPENING OF QUOTATIONS

- A. 2017 Cold Milling, Project No. 117-051
 - 1. Funding: LRSA (251.0608.431.36.10)
- B. 2017 Tree and Stump Removal ó Project No. 117-009
 - 1. Funding: MVH (202.0619.431.31.06)
- C. Fire Station Training Center Site Improvements ó Project No. 117-013
 - 1. Award
 - 2. Funding: Fire Dept. Repairs/Maintenance; Services/Buildings (101.0901.422.36.01)
- D. Norfolk Southern and Canadian National Railroad Crossings & Quiet Zones Materials ó Project No. 116-110
 - 1. Funding: LOIT (257.0608.431.42.96)
- E. Leighton Plaza Improvements ó Project No. 117-054
 - 1. Funding: Special Donations (217.1086.415.39.89)
- F. Wastewater Treatment Plant Riverbank Stabilization
 - 1. Award
 - 2. Funding: Utilities, Wastewater, Contractual Services Other (641.0630.793.63.35)

4. AWARD BIDS AND APPROVE CONTRACT

- A. JMS Façade Work ó Project No. 116-048R
 - 1. Company: HGR Group, Inc.
 - 2. Amount: \$226,707; Base Bid plus Alternate Nos. 2 and 3
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- B. Water Treatment Chemicals 2017-2018
 - 1. Company:
 - a) Alexander Chemical Corporation:
 - (1) Item No. 2, Chlorine;
 - (2) Item No. 4, Flourisilicic Acid;
 - (3) Item No. 5 Potassium Permanganate;
 - (4) Item No. 8, Sulfur Dioxide;
 - (5) Item No. 10, Liquid Calcium Nitrate;
 - (6) Item No. 11, Sodium Hypochlorite
 - b) Kemira Water Solutions, Inc.
 - (1) Item No. 3, Ferric Chloride
 - c) Watcon, Inc.

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- (1) Item No. 6, Blended Phosphate Sequestrant
- d) JCI Jones Chemicals, Inc.
 - (1) Item No. 1, Chlorine
- e) Hawkins, Inc.
 - (1) Item Nos. 12 &13, Sodium Permanganate
- 2. Amount: Unit Bid Prices
- 3. Funding: Various Operational Budgets
- C. Granular Activated Carbon Re-Activation and Virgin Replacement
 - 1. Company: Calgon Carbon Corporation
 - 2. Amount: Unit Prices, NTE \$98,400 for all of Alternative No. 1
 - 3. Funding: Loss Recovery Fund (227.0640.601.39.55)
- D. 2017 Street and Sewer Department Materials ó Project No. 117-023
 - 1. Company:
 - a) Walsh & Kelly, Inc. ó Part A and Part G
 - b) Ozinga Ready Mix ó Part B
 - c) Klink Trucking Co., Inc. ó Part C
 - d) Ferguson Waterworks ó D-1, D-2, and Part F
 - e) American Highway Products ó Lines D-3, D-4, D-5, D-6, D-10, D-11, D-12, D-19, D-21, D-24, D-25, D-31, D-32, D-33, D-39, D-40, D-45, D-46, D-47, and D-48
 - f) Bernath LLC d/b/a SealMaster Indianapolis ó Part E
 - g) Part H ó No Responsive Bids
 - 2. Amount: Unit Prices
 - 3. Note: Request Board waive Bid Bond requirement on Part D and allow Division of Category Award
 - 4. Funding: Streets, Curb & Sidewalk, Sewer Insurance, Sewers, Sewer Concrete (202.0607.431.22.24,.22.30,.22.40,.23.02,.23.03,.23.20,.23.40/202.0619.431.23.03,.23.21,.23.24/640.0620.811.22.24,.23.24/641.0621.792.22.24,.23.02,.23.03,.23.04/641.0625.792.22.24,.23.04)

5. CHANGE ORDERS

- A. Century Center Service Court Improvements ó Project No. 116-006
 - 1. Company: Holladay Construction Group
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$2,771.00; Additional Ninety-Three (93) Days
 - 4. Percent of Increase: 1.87%
 - 5. Total Percent of Change: 15.33%
 - 6. Revised Contract Amount: \$150,284
 - 7. Revised Project Completion Date: April 14, 2017
 - 8. Funding: Hotel/Motel Tax (7304.42010.0000.0099)

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- B. East Bank Sewer Separation, Phase 5ó Project No. 114-062B
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 7
 - 3. Increase Amount: \$35,000; Additional Nineteen (19) Days
 - 4. Percent of Increase: 0.65%
 - 5. Total Percent of Change: 6.26%
 - 6. Revised Contract Amount: \$5,399,096.60
 - 7. Revised Project Completion Date: September 2, 2017
 - 8. Funding: TIF Bond

- 6. **PROJECT COMPLETION AFFIDAVIT**
 - A. Wastewater Treatment Plant Grit and Screenings Improvements ó Project No. 114-075R
 - 1. Company: Thieneman Construction, Inc.
 - 2. Final Contract Amount: \$1,172,917.50
 - 3. Funding: Utilities, Wastewater, Treatment & Disposal Equipment (642.0630.415.43.66)

- 7. **REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS/PROPOSALS**
 - A. One (1) or More, 2017 or Newer, Compact Track Loader ó Spec K
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
 - B. 2017 Curb and Sidewalk Construction ó Project No. 117-008
 - 1. Funding: MVH (202.0619.431.31.06)
 - C. Howard Park Reconstruction ó Project No. 117-047
 - 1. Funding: Park Bond
 - D. One (1) or More, 2017 or Newer, ¾ Ton Extended Cab Four Wheel Drive Pick-Up Truck ó Spec L
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
 - E. Seven (7), More or Less, 2017 or Newer, ¾ Ton Four-Wheel Drive Pick-Up Trucks ó Spec M
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12) Subject to Funding; Organic Resources Capital (642.0630.415.43.02); Code Enforcement Capital (612.1201.415.37.11/.12) Subject to Funding
 - F. RFP for Lawn Maintenance and Mentorship Program
 - 1. Funding: Central Mowing

- 10. **TITLE SHEET**
 - A. Boland Trail - Project No. 113-047
 - 1. Funding: LOIT (257.0608.431.42.96)

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11. RESOLUTIONS

- A. No. 14-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Sgt. John MortakisøHandgun

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Memorandum of Understanding ó Teamsters Local Union No. 364
 - 1. Description: Revise Language addressing Compensation for Sunday Hours for Water Treatment Workers
- B. Letter of Authorization ó Studebaker National Museum
 - 1. Description: Authorization from City Controller for 2017 Car Raffle on December 12, 2017
- C. Supplemental No. 1 to Professional Services Agreement ó Lawson-Fisher Associates P.C.
 - 1. Description: Extend Olive Street Reconstruction South to the Intersection of Prairie Avenue/SR 23; Add Utility Coordination, Geotechnical Investigation, and Change to Three (3) Traffic Lanes
 - 2. Amount: NTE \$271,000
 - 3. Funding: LOIT (257.0608.431.31.06)
- D. Supplemental No. 1 to Professional Services Agreement ó DLZ Indiana, LLC
 - 1. Description: Bendix Drive Pavement Replacement, Traffic Signal Modifications, Traffic Study, and Change to Three (3) Traffic Lanes
 - 2. Amount: NTE \$200,000
 - 3. Funding: LOIT (257.0608.431.31.06)
- E. Contract Renewal - microIntegration
 - 1. Description: Renew Internet Service Provider and Data Center Services Contract for Three (3) Years
 - 2. Amount: \$1,800 per Month; \$21,600 Annually
 - 3. Funding: IT Operating (279.0672.415.36.04)
- F. Professional Services Agreement ó 1st Source Bank
 - 1. Description: Renewal of Banking Services for a Two (2) Year Period Starting April 1, 2017 through March 31, 2019
- G. Amendment No. 2 to Professional Services Agreement ó Lochmueller Group, Inc.
 - 1. Description: Provide Resident Project Representative Services as Part of the Construction Inspection for the One-Way to Two-Way Street Conversion
 - 2. Amount: NTE \$20,000
 - 3. Funding: TIF Bond
- H. Renewal of Maintenance Agreement ó Kronos, Inc.
 - 1. Description: Renewal of Support for Timeclock Hardware Maintenance
 - 2. Amount: \$10,645.72

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- 3. Funding: IT Operating (279.0672.415.36.04)
- I. Amendment to Professional Services Agreement ó Bruce Snyder
 - 1. Description: Additional One-Hundred (100) Hours of Consulting Services in Connection with the 2016 CAFR and Related Projects
 - 2. Amount: \$5,000; New Total of \$15,000
 - 3. Funding: Administration & Finance Budget (101.0401.415.31.06)
- J. Amendment No. 1 to Professional Services Agreement ó Alliance Architects, Inc.
 - 1. Description: Additional Design for the Century Center 2016 Improvements and Credit for an Error in Design for the Century Center Service Court Improvements
 - 2. Amount: \$2,729; New Total of \$34,229
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- K. Master Services Agreement - Stantec Consulting Services, Inc.
 - 1. Description: Next Phase of the Long Term Control Plan Relook
 - 2. Amount: N/A
- L. Task Order No. 1 ó Stantec Consulting Services, Inc.
 - 1. Description: Preparation of Regulatory Meetings for the Long Term Control Plan Relook, Phase 2
 - 2. Amount: \$106,500
 - 3. Funding: Wastewater (641.0630.793.31.02)
- M. Professional Services Agreement ó Jones Petrie Rafinski Corporation
 - 1. Description: Design of Leighton Plaza, Colfax Avenue and Washington Street; Field Survey for Colfax Avenue, Washington Street, Jefferson Boulevard, Wayne Street and Michigan Street
 - 2. Amount: NTE \$192,260
 - 3. Funding: RWDA TIF and Special Donation Fund (324.1050.460.31.02/324.1050.460.42.01)
- N. Master Services Agreement ó Government Finance Officers Association
 - 1. Description: Enterprise Resource Planning Technology Assessment
 - 2. Amount: \$55,125
 - 3. Funding: IT (279.0672.415.31.06)
- O. Services Agreement ó Motorola Solutions
 - 1. Description: Police Department Astro & DataTac Infrastructure Services Agreement Renewal
 - 2. Amount: \$11,178.72
 - 3. Funding: Police Department (101.0801.421.36.01)

13. LICENSES AND PERMITS

- A. Block Party ó Non-Residential

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1. Applicant: Historic Landmarks Foundation of Indiana d/b/a Indiana Landmarks
 - a) Event: Treasure Hunt North
 - b) Location: West Washington St. from Chapin/Charles Martin Drive to Elm St.; LaPorte Ave. from West Washington St. to Colfax Ave. (Colfax Ave. Intersection to remain Open)
 - c) Date/Time: July 22, 2017 (Rain Date July 23); 6:00 a.m. to 2:00 p.m.
 - d) Favorable Recommendations
 - B. Processions
 1. Applicant: Chet Waggoner Little League
 - a) Event: Chet Waggoner Little League Opening Day Parade
 - b) Date/Time: April 29, 2017; 7:00 a.m. to 9:00 a.m.
 - c) See Police Department Comments
 - C. Encroachments/Revocable Permits
 1. Applicant: North American Signs, Inc.
 - a) Description: Way-Finding/Directional Signs for Memorial Hospital in Grass Area between Curb and Sidewalk
 - b) Locations: 630 North Michigan Street and 420 North Main Street
 - c) Memorial Hospital states:
 - (1) Signs will be located adjacent to sidewalk and not centered in tree lawn; and
 - (2) City shall not be liable for any snow plow damage or splatter to signs.
- 14. VACATIONS**
- A. Applicant: DSN IRA, LLC
 1. Location: First East/West Alley South of Huron Street from Harris Street running West to the North/South Alley
 2. Purpose: Property Improvement
 3. Community Investment states Vacation would make Access Difficult or Inconvenient, creating a Dead-End North/South Alley
- 15. TRAFFIC CONTROL DEVICES**
- A. New Installation ó Residential Handicapped Accessible Parking Space Sign
 1. Location: 2317 Roger Street
 2. All criteria has been met
 - B. New Installation ó Police Parking Only
 1. Location: South Side of Washington Street between Lafayette Blvd. and Main St.
 2. All criteria has been met

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- 16. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
A. St. Andrews Greek Orthodox Parish, 52455 N. Ironwood Rd. ó Water
- 17. RATIFY BONDS**
A. Occupancy Bonds
1. Advantage Plumbing, Inc., Approved effective March 13, 2017
2. OJS Building Services, Inc., Approved effective March 17, 2017
- 18. RATIFY REDUCED SENIOR TRASH RATE**
A. Per Municipal Code 16-6, Ratify Reduced Trash Rate for Senior Customers at:
1. 1137 N. Adams St.
2. 1722 Madison St.
3. 1932 Greenock St.
4. 2250 Johnson St.
5. 1443 Hampshire Dr.
- 19. CLAIMS**
- 20. PRIVILEGE OF THE FLOOR**
- 21. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.