

**SOUTH BEND BOARD OF PARK COMMISSIONERS
SPECIAL MEETING
MARCH 7, 2017**

The Board of Park Commissioners of the City of South Bend, Indiana met on Thursday, March 7, 2017 at the O'Brien Administration & Recreation Center, 321 E. Walter St., South Bend, Indiana for a special meeting. Notice of the date, time and place of the meeting were duly given as required by law.

Park Board members present were as follows:

Mr. Mark Neal, President
Ms. Aimee Buccellato
Ms. Consuella Hopkins
Mr. Dan Farrell

Staff members present: Aaron Perri, Executive Director of VPA; Eva Ennis, Operations Coordinator; Cecil Eastman, Finance Director; Susan O'Connor, Director of Recreation; Michael Schmidt, Assistant City Attorney

I. The meeting was called to order by Board President Mark Neal at 3:00 p.m.

II. Withdrawal of Bids for Chemical and Fertilizer Packages for Golf Courses

Michael Schmidt explained that at the February 20 Park Board Meeting the department attempted to award the chemical and fertilizer packages. During the haste of the calculations, two bids were miscalculated because the Indiana Local Business Act, which gives a 5 percent discount to local businesses, was not put into consideration. To remedy this, the Park Board must withdraw the award of two chemicals that were miscalculated and award them to the correct company.

Motion to withdraw the award Merit 75 WSP & Xzemplar to Harrell's Professional Solutions by Aimee Buccellato, supported by Dan Farrell. Motion carried.

III. Award Bid for Chemical and Fertilizer Package for Golf Courses

Motion to correctly award Merit 75 WSP & Xzemplar to Regional Turf LLC by Aimee Buccellato, supported by Consuella Hopkins, motion carried.

Mark Neal recommended creating a standard form with recognition of all the City's preferences for future bidding.

IV. Easement Agreements for Lot 1

Michael Schmidt explained that the easement agreement for Lot 1 of Coveleski Minor Subdivision is for the benefit of AEP to provide power to the church near the stadium due to the development of the Berlin Flats. The second easement agreement is to provide power to the stadium for the same reasons. Dan Farrell asked if all changes will all be underground. Michael

Schmidt replied that the changes made by AEP will all be underground. Consuella Hopkins asked if the entities adjacent to the property are aware of the work being done. Joe Hart replied that the church is aware and the Cubs has been working with them throughout this process.

Motion to have Mark Neal in his capacity to president of the Park Board to execute the easement on behalf of the Parks Board as witnessed by a notary by Dan Farrell, supported by Consuella Hopkins, motion carried.

Aimee Buccellato requested contextual maps of the area being reviewed in the future.

V. Adjournment

No other questions or comments from the Board, meeting adjourned at 3:15 p.m. by President Mark Neal.

The next regular meeting will be held March 20, 2017 at 5:00 p.m. in the Boardroom of the O'Brien Administration Center.

Respectfully Submitted,

Eva Ennis
Executive Secretary