

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
FEBRUARY 9, 2017 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of January 19, January 24, January 31, and February 7, 2017

**2. OPENING OF BIDS**

- A. Michiana Brick Site Demolition ó Project No. 116-138
1. Award Bid
  2. Funding: REDA TIF (429.1050.460.36.01)
- B. Equipment Purchase for Nello Corporation, Phase XVII ó Project No. 116-144
1. Funding: RWDA TIF (324.1050.460.42.07)
- C. 2017 Trucking of Belt-Pressed Biosolids for Land Application
1. Funding: Organic Resources Contractual Services (641.0631.793.63.35)

**3. AWARD BIDS AND APPROVE CONTRACTS**

- A. Five-Thousand (5,000), More or Less, Universal/Nestable Refuse Containers ó Spec A
1. Company: Pyramid Equipment Inc.
  2. Amount: Unit Prices, Not to Exceed \$243,625
  3. Funding: 2017 Solid Waste Capital Lease Principal & Interest (611.0610.415.37.11/.12)
- B. One (1) or More, 2017 or Newer Single Axle Lightning Loader ó Spec B
1. Company: Pyramid Equipment Inc.
  2. Amount: \$190,402; Base Bid plus Alternate No. 1
  3. Funding: 2017 Solid Waste Capital Lease Principal & Interest (611.0610.415.37.11/.12)
- C. Various Refuse Roll Off Containers ó Spec C
1. Company: Superior Equipment LLC
  2. Amount: Unit Prices not to Exceed \$39,880
  3. Funding: 2017 Solid Waste Capital Lease Principal & Interest (611.0610.415.37.11/.12)
- D. 2016 Manhole and Sewer Lining ó Project No. 116-026
1. Company: Insituform Technologies
  2. Amount: Unit Prices NTE \$1,442,754.30 for Alternates I-O
  3. Funding: Utility Contractual Services (641.0621.792.63.35)

**4. AWARD QUOTATIONS**

- A. Corby Boulevard Sidewalk Improvements, Division C ó Project No. 116-087
1. Company: Rieth-Riley Construction Co., Inc.
  2. Amount: Unit Prices NTE \$42,925
  3. Funding: MVH (202.0619.431.31.06)

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**5. CHANGE ORDERS**

- A. Olive Road Lighting Over the Indiana Toll Road ó Project No. 115-124
  - 1. Company: Michiana Contracting, Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$4,119
  - 4. Percent of Increase: 14.66%
  - 5. Revised Contract Amount: \$32,211
  - 6. Funding: COIT (404.0602.431.31.06)
- B. Randolph Street Basin Emergency Repairs ó Project No. 116-083D
  - 1. Company: HRP Construction Co., Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: Time Extension of Thirty (30) Days
  - 4. Revised Contract Completion Date: May 1, 2017
  - 5. Funding: COIT (404.0602.431.31.06)

**6. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT**

- A. Potawatomi Zoo Parking Lot Expansion ó Project No. 115-129A
  - 1. Company: Ritschard Bros., Inc.
  - 2. Change Order No.: 2 (Final)
  - 3. Decrease Amount: (\$3,214.40)
  - 4. Percent of Decrease: (2.83%)
  - 5. Total Percent of Change: 5.92%
  - 6. Revised Contract Amount: \$110,407.60
  - 7. Funding: Parks Capital
- B. Wastewater Treatment Plant Belt Filter Press No. 3 Rehabilitation ó Project No. 116-051
  - 1. Company: Alfa Laval Inc.
  - 2. Change Order No.: 1 (Final)
  - 3. Decrease Amount: (\$5,000)
  - 4. Percent of Decrease: (2.60%)
  - 5. Revised Contract Amount: \$187,665.00
  - 6. Funding: Utilities, Wastewater, Other Equipment (641.0630.793.36.05)
- C. Chet Waggoner Court ó Project No. 116-005
  - 1. Company: HRP Construction Inc
  - 2. Change Order No.: 2 (Final)
  - 3. Decrease Amount: (\$11,579.04)
  - 4. Percent of Decrease: (1.82%)
  - 5. Total Percent of Change: 0.95%
  - 6. Revised Contract Amount: \$625,856.95

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**7. PROJECT COMPLETION AFFIDAVITS**

- A. Martin Luther King Jr. Center HVAC Revisions ó Project No. 116-064
  - 1. Company: Herrman & Goetz, Inc.
  - 2. Final Contract Amount: \$379,708
  - 3. Funding: Park Bond
- B. Marriott Hotel Site Development at Hall of Fame, Phase I ó Project No. 116-021
  - 1. Company: Majority Builders, Inc.
  - 2. Final Contract Amount: \$820,196.87
  - 3. Funding: RWDA TIF (324.1050.460.31.02)
- C. Emergency Sewer Lining - Notre Dame Avenue ó Project No. 116-139
  - 1. Company: Insituform Technologies USA, LLC
  - 2. Final Contact Amount: \$25,310.30
  - 3. Funding: Contractual Services (641.0621.792.63.35)

**8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Newman Center Window and Door Repair ó Project No. 117-001
  - 1. Title Sheet
  - 2. Funding: REDA TIF (429.1050.460.42.02)
- B. Granular Activated Carbon Re-Activation and Virgin Replacement
  - 1. Funding: Loss Recovery Fund (227.0640.601.39.55)
- C. Sale of City Property
  - 1. Location: 1721 Prairie Avenue
- D. One (1) or More, 2016 or Newer, 28 Cubic Yard Single Arm, Side Loading Refuse Trucks ó Spec D
  - 1. Funding: 2017 Solid Waste Capital Lease Principal & Interest (611.0610.415.37.11/.12)
- E. 2016-2017 Water Treatment Chemical Bid
  - 1. Funding: Various Operational Budgets
- F. Leeper Park Tennis Court Recoloring
  - 1. Funding: Parks Capital
- G. City of South Bend Recycling Services
  - 1. Funding: TBD

**9. RESOLUTIONS**

- A. No. 05-2017 ó A Resolution of the Board of Public Works of the City of South Bend Accepting the Transfer of Real Property from the South Bend Public Transportation Corporation, Authorizing a Member to Execute Subdivision Documents, and Approving the Transfer of Real Property to the South Bend Redevelopment Commission
  - 1. Description: Leighton Parking Garage Property

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**10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Contract ó Neighborhood Resources & Technical Services Corporation
  - 1. Description: Neighborhood Leadership Academy and Neighborhood Technical Assistance
  - 2. Amount: \$16,265
  - 3. Funding: CDBG (212.1001.460.39.30)
- B. Second Amendment to Local Government Service Exchange Agreement ó City of Mishawaka, St. Joseph County, and Michiana Public Broadcasting Corporation
  - 1. Description: Revise First Amendment from Three (3) Year, to One (1) Year Agreement for County, and Opt-Out Option after One (1) Year for Cities of South Bend and Mishawaka
- C. First Amendment to the Master Agreement - St. Joseph County
  - 1. Description: Renew Regional Water and Sewer District Master Agreement
  - 2. Amount: Ten (10) Years
- D. Contract ó Habitat for Humanity of St. Joseph County Co., Inc.
  - 1. Description: Acquisition and Rehabilitation of 1024 DeMaude Avenue
  - 2. Amount: \$106,360
  - 3. Funding: CDBG (212.1001.460.39.30)
- E. Contract ó Habitat for Humanity of St. Joseph County Co., Inc.
  - 1. Description: Acquisition and Rehabilitation of 1019 Thomas Street
  - 2. Amount: \$103,000
  - 3. Funding: CDBG (212.1001.460.39.30)
- F. Professional Services Agreement ó American Structurepoint, Inc.
  - 1. Description: Additional Downtown Road, Traffic, and Signal Improvements
  - 2. Amount: NTE \$50,000
  - 3. Funding: TIF Bond
- G. Professional Services Agreement ó Diane Villa
  - 1. Description: ADSI (Computer Aided Dispatch and Records Management) System Training with IT and Police Department
  - 2. Amount: \$3,500; \$87.50/hr. for Forty (40) Hours
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- H. Amended Basement Valve Program
  - 1. Description: Changes to the Eligibility Criteria to Eliminate the Requirement that the Property be Located within the City Limits; and to add the Word "Primary" Residence to the Requirement that the Property is the Residence of the Property Owner
- I. Deed of Dedication
  - 1. Description: Acceptance of Right-of-Way Dedication for Chet Waggoner Court
- J. Professional Services Agreement ó DLZ Indiana, LLC

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1. Description: Survey of Approximately 400' of the Northern Side of Sample Street at the Intersection of Sheridan, and 50' of Sheridan North of Sample
  2. Amount: NTE \$3,950
  3. Funding: RWDA TIF (324.1050.460.42.03)
- K. Professional Services Agreement ó Donohue & Associates, Inc.
1. Description: Study for the Wastewater Treatment Plant Influent Structures to Automate Gates Upstream of the Headworks Facility, and at the Influent Flow Meter Structure
  2. Amount: NTE \$15,300
  3. Funding: Utilities, Wastewater Engineering (641.0630.793.31.02)
- L. Professional Services Agreement ó American Structurepoint
1. Description: Leeper Park CSO Tank Design
  2. Amount: \$48,860
  3. Funding: Wastewater (641.0630.793.31.02)
- M. Downspout Disconnect Exemption ó Brian Beck
1. Description: Special Exemption for 237 North Michigan Street, a Registered Historical Structure with Internal Downspouts connected to Underground Drainage. Disconnection meets the Financial Hardship Criteria.
- N. QPA Proposal ó GameTime
1. Description: Remove Old Damaged Rubber Surface and Install New GT-Impex Play Surface at Potawatomi Park Playground
  2. Amount: \$141,350.50
  3. Funding: Park Bond
- O. Professional Services Agreement ó Memorial Hospital of South Bend
1. Description: Five (5) Year Ambulance Staffing Agreement
  2. Amount: \$24,950/month paid to South Bend Fire Department for 2017
- P. Special Purchase ó 5 Alarm Fire and Safety Equipment, LLC
1. Description: Compatible, Sole Source Purchase of Hurst Extrication Equipment
  2. Amount: \$75,000
  3. Funding: EMS Capital (287.0902.422.43.10)
- Q. Professional Services Agreement ó H.J. Umbaugh & Associates
1. Description: Financial Assurance Test for Closed Landfill to Meet IDEM Requirements
  2. Amount: \$5,000
  3. Funding: General Fund (101.0401.415.31.06)
- R. Professional Services Contract ó LinkedIn
1. Description: Recruiting Contract
  2. Amount: \$19,805.50
  3. Funding: COIT (404.0617.431.31.06)
- S. Professional Services Agreement ó Peters Municipal Consultants, LTD

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1. Description: Review Projected Tax Revenues
2. Amount: NTE \$8,000
3. Funding: General Fund (101.0401.415.31.06)
- T. Special Rate Agreement ó Arcelormittal Tek, Inc.
  1. Description: Wastewater Rates for I/N Tek I/N Kote

**11. LICENSES AND PERMITS**

**A. Processions**

1. Applicant: National MS Society
  - a) Event: Walk MS: Michiana 2017
  - b) Date/Time: May 6, 2017; 8:00 a.m. to 12:00 p.m.
  - c) Favorable Recommendations
2. Applicant: Olivet AME Church
  - a) Event: 5k Peace Run
  - b) Date/Time: April 22, 2017; 7:00 a.m. to 10:00 a.m.
  - c) Favorable Recommendations
3. Applicant: American Legion Riders
  - a) Event: Fallen Heroes Ride
  - b) Date/Time: May 21, 2017; 11:00 a.m. to 1:30 p.m.
  - c) Favorable Recommendations
4. Applicant: Pediatric Brain Tumor Foundation
  - a) Event: Ride for Kids Northern Indiana
  - b) Date/Time: June 24, 2017; 9:00 a.m. to 1:00 p.m.
  - c) Favorable Recommendations
5. Applicant: River Park Business Association
  - a) Event: River Park Day Parade
  - b) Date/Time: May 20, 2017; 8:00 a.m. to 11:00 a.m.
  - c) Police cannot assist due to Notre Dame's Graduation

**B. Licenses**

1. Type: Transient Merchant
  - a) Applicant: St. Joseph County 4-H Fair, Inc.
  - b) Event: St. Joseph County 4-H Fair
  - c) Location: 5117 South Ironwood Drive
  - d) Date/Time: June 30, 2017 ó July 8, 2017; 8:00 a.m. to 11:00 p.m.
  - e) Favorable Recommendations
2. Type: Transient Merchant
  - a) Applicant: JDL Corporation
  - b) Event: Shishewana on the Road
  - c) Location: Century Center Convention Hall and Discovery Ballroom
  - d) Date/Time: February 11, 2017: 9:00 a.m. to 6:00 p.m. and February 12, 2017: 10:00 a.m. to 5:00 p.m.

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- e) Favorable Recommendations
- 3. Type: Public Parking Facility
  - a) Applicant: Episcopal Cathedral of St. James
  - b) Location: 117 N Lafayette Boulevard
  - c) Favorable Recommendations
- C. Encroachments/ Revocable Permits
  - 1. Applicant: Gabrielle Robinson
    - a) Location: 1702 N. Elmer Street
    - b) Description: Indiana Historical Marker recognizing the Better Homes of South Bend Cooperative organized by Studebaker Employees to build Homes for African American Employees in All-White Neighborhoods
    - c) Favorable Recommendations subject to not blocking Site Areas and not overhanging the Curb or Sidewalk
- D. Long Term Occupancy Permit
  - 1. Applicant: East Bank South Bend Development LLC
  - 2. Location: Sycamore Street between LaSalle Ave. and Colfax Ave.
  - 3. Dates/Times: 7:00 a.m. to 4:00 p.m., February 15, 2017 to June 30, 2017. Full Closure for Two Weeks for Placement of Crane

**12. VACATIONS**

- A. Applicant: Andrew Pich
  - 1. Location: 1<sup>st</sup> North/South Alley West of High Street, North of East Indiana Avenue, East of Marietta Street
  - 2. Purpose: Consolidate Petitioner's Two (2) Properties
  - 3. Engineering and Area Plan state Records show the Properties are Owned by Two (2) Separate People; Engineering and Fire Departments state the Vacation would make Access to the Lands of the Aggrieved Person by Means of Public Way Difficult or Inconvenient; One (1) Property has Garage Access on the Alley
- B. Applicant: Kite Realty Group
  - 1. Locations:
    - a) North/South Alley making up former Eddy Street, South of Howard Street and North of Corby Blvd. including all Right-of-Way to South Bend Avenue and former South Bend Avenue
    - b) North/South Alley South of St. Vincent Street, East of Eddy Street including Two (2) East/West Alleys North of Howard Street, South of St. Vincent Street and Non-Vacated Right-of-Way West of SR 23 at South End of former Georgiana Street
    - c) Eastern 170+ Feet of the East/West Alley West of Eddy Street between St. Vincent Street and Howard Street

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- d) Northwest Corner of Howard Street and Eddy Street including Excess Right-of-Way from Former Howard Street Alignment
- 2. Purpose: Retail Development for a) and d); Residential and Mixed-Use Development for b) and c).
- 3. All favorable Recommendations subject to Utility Easements for Existing Water and Sewer Mains

**13. TRAFFIC CONTROL DEVICES**

- A. New Installations
  - 1. No Parking Here to Corner
    - a) Location: 1409 Miami Street
    - b) All criteria has been met
  - 2. Handicapped Parking Sign
    - a) Location: 201 S William Street in Front of Quality Care Pharmacy
    - b) All criteria has been met
  - 3. Speed Limit Sign ó 25 mph
    - a) Locations:
      - (1) Scott Street from Ewing Avenue to Indiana Avenue
      - (2) Lafayette Falls Subdivision
    - b) All criteria has been met
- B. Removal
  - 1. Speed Limit Sign ó 30 mph
    - a) Location: Liberty Street from Sample to Western
    - b) All criteria has been met

**14. RATIFY BONDS**

- A. Excavation Bonds
  - 1. Amir Basic, Approved Effective January 24, 2017
  - 2. HRP Construction, Inc., Approved Effective December 7, 2016
- B. Occupancy Bonds
  - 1. Moving Smiles Inc d/b/a Two Men and a Truck, Approved Effective December 5, 2016

**15. AMENDED IRREVOCABLE STANDBY LETTER OF CREDIT**

- A. Company: Mutual Bank on behalf of Cleveland Woods Development Co., LLC
  - 1. Subdivision Name: Fernwood, Phase III
  - 2. Letter of Credit No.: 2544726682
  - 3. Amount: \$61,870
  - 4. Improvements: Extend Letter of Credit to January 31, 2018 to complete Sanitary Sewer and Municipal Water Systems



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16. CLAIMS
17. PRIVILEGE OF THE FLOOR
18. ADJOURNMENT

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**