OFFICE OF THE CITY CLERK
KAREEMAH FOWLER, CITY CLERK

MEMORANDUM

TO: MEMBERS OF THE COMMON COUNCIL
FROM: KAREEMAH FOWLER, CITY CLERK
DATE: JANUARY 19, 2017
SUBJECT: 2017 ANNUAL BOARD OF FINANCE MEETING NOTICE

The annual Board of Finance meeting of the City of South Bend, Indiana has been scheduled for **MONDAY, JANUARY 23, 2017** at **4:20 p.m.** in the Council Informal Meeting Room. This is an annual meeting where the South Bend Common Council convenes as a local Board of Finance.

> Council Informal Meeting Room
> 4th Floor County-City Building
> 227 W. Jefferson Blvd.
> South Bend, IN 46601

The following agenda items have been set for the meeting:

1. Call to Order- Dr. David Varner, Board of Finance Secretary
2. Election for the offices of president and secretary to the Board of Finance
3. Receive and review the Investment Office's Annual Investment Report summarizing the City of South Bend's investment activity during the 2016 calendar year – presented by the City Controller and Paul Gifford, 1st Source Bank Investment Advisor
4. Election of City Investment Officers by the Board of Finance
5. Receive updates from City Investment Advisors and review the City's overall investment policies, interest earnings, and other public financial policies selected by the City Controller
6. Review miscellaneous financial information from the City Controller and staff

This meeting is governed by I.C. 5-13-7-1 et seq. (Board of Finance) and I.C. 5-14-3 (Access to Public Records)

cc: Mayor Pete Buttigieg
     John Murphy, City Controller
     Jennifer Hockenhull, Assistant City Controller
     News Media

<u>NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS</u>
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible

JENNIFER M. COFFMAN
CHIEF DEPUTY CLERK
CHIEF OF STAFF

ALKEYNA M. ALDRIDGE
DEPUTY CLERK
DIRECTOR OF POLICY

JOSEPH R. MOLNAR
ORDINANCE VIOLATION CLERK